

MCCA Board Meeting Minutes from 6/17/10

PRESENT: Chris Jahnke, Kelley Heifort, Harry Schusser, Steve Bisch, Anna McLafferty and Janelle Webb

US BANK ACCOUNT: Chris informed the board that Brian and Chris are setting up a meeting with US Bank to get the matter cleared up. Chris informed the board that while he and Brian were working on the US Bank issue they spoke with H&R Block and were informed that MCCA's Non-Profit ID # was never filed with the Federal Government. Brian and Chris paid the fee for filing the ID # with the Federal Government. There may be the possibility of be audited, but they were informed that it is not likely. Chris noted that MCCA's Non-Profit ID # should be filed with the Federal Government every year.

BULK MAILING: Chris reported to the board that he believes MCCA should look into getting a bulk mailing account. MCCA would be able to save money with a bulk mailing account compared to buying stamps to mail out the fliers for trainings. Kelley will talk with Anchor Printing and get some pricing for them to send out our mailings and Chris will follow up with the post office for more information. The board agreed that having one or two people mail out the trainings is a lot of work and takes a lot of time. The board believes we should look further into mailing options.

RECRUITING NEW BOARD MEMBERS: MCCA will be sending out nomination forms for board members with the fall mailings. Kelley will email the current board members to check on their status to see who will be remaining on the board. Anna will contact Sarah Walker at Second Chance Collation to see if there would be anyone interested in being a board member. Anna will also contact Hennepin and Ramsey County to see if there would be people interested from their training committees to be on the MCCA board. Kelley will send out a letter to other organizations to recruit for more Training and Education committee members. Kelley also mentioned the idea of free membership for board members, but others believed it was in the bi-laws that board members needed to pay for their membership. It was then mentioned to have the membership fee waived for active committee members. The matter was tabled until the board is able to speak with Mark and check on the Training and Education committee members. The board will discuss the matter further and then vote on the matter at the July meeting.

MCCA AND MCA COMBINING: The board discussed the combing of MCCA and MCA. The board decided to table this discussion until further notice. There will be no action taken at this time. Harry motioned for the board to not pursue joining MCA and Janelle seconded the motion. The board voted on the motion and it was unanimously passed to not combine with MCA.

AUGUST MEETING: There will be no board meeting in August.

COMMITTEE REPORTS:

TREASURER: Nothing new reported

PUBLIC POLICY: Nothing new reported

TRAINING AND EDUCATION: Brian and Janelle will be in charge for the July training. Kelley will get the CUB card and receipts from Martha. Kelley will get Janelle the certificate information for the July training. Janelle will email Mark for evaluations to have at the next training. Chris will confirm with Mr. Koen to make sure there is nothing else that will be needed for the July training. Kelley informed the board that if there are IT issues to be addressed at trainings we should contact Joel Linker (for Itasca Room) and Amy Grems (for Pung Room). It was also brought up that maybe MCCA could look to have the trainings at different facilities in the Metro area. The Wilder Foundation was brought up as a possible site.

Kelley is wondering if Mike and Dani know if there is a way to have certificates, evaluations, etc on the website for board members to be able to access. So we all would have them available for us.

COMMUNICATION: Nothing new reported. Kelley did ask Michael to put the new award winners on the website.

MEMBERSHIP: It has come to the board's attention that there are some issues with membership lengths. MCCA will find a person to pay and have them fix/correct the website. The board believes there is money in the budget for this to be done (according to Brian). Chris will check on this more and bring it back to the board.

MARKETING: Harry met with Michael and he won't work on a logo, but Harry is working with another person to re-design the MCCA logo.

Janelle motioned to adjourn the meeting and Chris seconded, the motion passed.

*****Next meeting is Thursday, 7/15/10, at DOC – Central Office*****