

# MCCA Board Meeting Minutes from 2/18/10

**PRESENT:** Chris Jahnke, Kelley Heifort, Michael Nichols, Martha Nzimbi, Harry Schusser, and Janelle Webb

**SECRETARY'S REPORT:** The January 21, 2010 minutes from were reviewed. Kelley stated there were no changes to be made. Chris motioned for the minutes to be approved and Michael seconded the motion. The minutes were passed and accepted.

## **COMMITTEE REPORTS:**

**TREASURER:** Chris handed out the 2009 budget and the current 2010 budget for Brian Stoll. The numbers look good for 2009. The Pay Pal is working well for registration and is saving a lot of time.

**PUBLIC POLICY:** No updates reported this month

**TRAINING AND EDUCATION:** Martha reported the next training is Friday, 2/26/10. The registration numbers look good and there should be a good turnout for the Mental Illness training. Martha, Chris and Mark met and scheduled the trainings for April, May and June. The fliers for the April, May and June trainings will out the beginning of March. NAMI volunteers will be mailing out the fliers. Martha has made arrangements with Anna to have the volunteers get the mailings ready. Martha and Mark are printing the mailings. Martha, Chris and Mark are meeting on 3/26/10 to schedule the rest of the trainings for this year. Chris reminded everyone that MCCA can offer clock hours for LADC at our trainings, but that MCCA does not offer CEU's. Chris suggested that we put together some information to explain what we can offer for LADC trainings to clarify this for participants. Martha requested more money on the CUB card for the trainings and Chris will get a new card to Martha, so she has it for the 2/26/10 training. Martha is setting up prison tours at Oak Park Heights and Stillwater. No dates have been scheduled as of yet. Martha will make sure to invite the training and education members to our board meetings.

Harry met with Michael McMurchie who is the Marketing / Advertising Director of Anderson Windows. Michael gave Harry some suggestions to work on to market MCCA more. Michael suggested that we work on improving our website and improving our MCCA board. Michael also suggested that MCCA work on our mission statement and make it more concise and clear. We could also target organizations to get more people for trainings by asking organizations / companies what trainings they would be interested in. MCCA should also promote the LADC hours and networking for our trainings. MCCA should also look at the possibility of putting pictures of the trainings on the board or website to promote our trainings. Harry will continue to work with Michael to see how we can improve MCCA and continue to get more people as members.

**LADC UPDATE:** No updates reported this month

**WOMEN'S CONFERENCE:** Kelley stated the brochures are at the Anchor Printing. The Women's conference is being held in April. Kelley is going to talk with Louise at Amicus about MCCA regaining control of the money for this conference from Amicus after this year's conference.

**COMMUNICATION / WEBSITE:** Michael will post the board meeting minutes on the website after they are approved at the board meeting. Michael encouraged people to let him know if there is anything that should be changed on the website or if they would like something added to the website. Martha will get Michael the events / trainings that are coming up in the beginning of March, so they can be put on the website. Michael will work with Dani to get the fliers for the trainings and put them on the website as well.

**MOTORCYCLE RUN:** The board discussed the 2010 motorcycle run and possibilities for it. A motion was made by Chris to discontinue the motorcycle run until further interest from the board or MCCA members. Harry seconded the motion. The motion was passed that the motorcycle run was discontinued until further notice.

**CONFIRMATION OF NON-ELECTED BOARD MEMBERS:** The board confirmed all the non-elected board members for 2010. The board voted and all were in favor of the non-elected board members to remain the same for 2010.

**GOLF TOURNAMENT:** The golf tournament is scheduled for September 2010. Chris will begin talking with sponsors in April for the tournament.

**PRESIDENT'S MESSAGE:** Kelley will be sending out ballots and information to MCCA members about the Robbie Robinson award to get nominations. Kelley will also look at the criteria of the Board of Directors award for the next meeting, so we have more information before there are nominations.

Kelley encouraged the board members to look for more activities for MCCA to do for networking.

Janelle motioned to adjourn the meeting and Michael seconded, the motion passed.

***\*\*Next meeting is Thursday, 3/18/10, at the DOC Central Office\*\****